

Sacajawea Middle School

2009-2010

1101 South Dash Point Road
Federal Way, WA 98003
Phone: 253-945-4900 Fax: 253-945-4949
Website: <http://schools.fwps.org/sac/>

General Information

Federal Way School District Mission

Every student will work toward acquiring the best possible skills to become successful participants in society.



Sacajawea Fight Song

Warriors will ever be true!
Go out and get 'em. We're proud of you
Sound that cheer off loud and bold,
We're mighty proud of Blue and Gold!

Sacajawea, let's win this game
Round up the score and up to our fame.
We've got Spirit! We've got Pride!
Go mighty Warriors! Fight! Fight! Fight!

Daily Schedule

Zero Hour	7:15 – 7:55 AM
Period 1	8:00 – 9:01 AM
Period 2	9:04 – 10:03 AM
Period 3	10:06 – 11:05 AM
Period 4*	11:08 – 12:42 PM

Lunches*

6 th	11:08 AM – 11:38 AM
8 th	11:40 AM – 12:10 PM
7 th	12:12 PM – 12:42 PM
Period 5	12:45 – 1:44 PM
Period 6	1:47 – 2:45 PM

*Lunches are served daily in the cafeteria.

Prepaid meal tickets are available in the cafeteria in increments of 5/10/20 meals.

Free/reduced meals are available for qualified students. Make checks payable to Federal Way Food Service for all meal tickets.

School Colors: Navy & Gold
School Hours: 8:00 AM – 2:45 PM
Office Hours: 7:30 AM – 3:30 PM

District Nondiscrimination Statement

The District shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without regard to race, creed, color, national origin, gender, marital status, sexual orientation including gender identity, or non-program related physical, sensory or mental disabilities (consistent with RCW 49.60). District programs shall be free from sexual and malicious harassment.

My First Semester Schedule

Period	Subject	Teacher	Room	Phone	Email
1					
2					
3					
4					
5					
6					

My Second Semester Schedule

Period	Subject	Teacher	Room	Phone	Email
1					
2					
3					
4					
5					
6					

GRADES ONLINE WEBSITE - <http://grades.fwps.org/>

- **DO NOT WRITE YOUR STUDENT ID** in your planner. This number gives other students access to accounts at Sacajawea; for example: lunch credits.
- Grades Online Password _____
- Network Password _____

General Expectations

LEAVE AT HOME - Please do not bring visitors, animals, skateboards, radios, iPods, tape players, CD players, toys, large amounts of money, televisions, computer games, cameras, collectibles, other valuables, roller blades, pagers, cell phones, squirt guns, matches, lighters, fireworks, weapons, tobacco products or drug paraphernalia to school. Items deemed inappropriate will be confiscated and will only be returned to a parent. Discipline may result.

ACTIVITIES, CLUBS, ELECTIVES, PROGRAMS FOR STUDENTS - Check Sacajawea's website or with an advisor for more information about these and other programs for students. Choir, Orchestra, Band, Art, Computers, AVID, Cambridge, Honor Society, Leadership, Rocket Club, Math Club, WEB, ELO, and Yearbook.

ASB - Students are required to purchase an ASB card to participate in any ASB funded activity.

BIKES - Students need to lock bikes in the racks provided near the gym and the main office. Students must not ride bikes on school campus.

BOOKS - Students will be issued textbooks in their classes. It is the students' responsibility to care for and return books at the end of the year. All books should be covered! If a book is damaged or lost, the school will determine the fine.

FINES AND FEES - School District policy 3520 refers to fines and fees. A fine is issued is for lost or damaged property of the district. A fee is assessed for required materials. Sacajawea may exclude

students who owe fines or fees from participating in extra-curricular activities such as athletics, dances, etc.

FOOD AND DRINKS - Allowed in the cafeteria only.

GRADES - Grades will be distributed after the sixth, twelfth, and eighteenth week of each semester. The final semester grades (mailed home in February and June) are the only grades recorded on the students' transcript. Students and parents can check grades on-line with ID and password at <http://grades.fwps.org/>.

HALL PASSES - Student planners have "hallport" pages in it. Students must have teachers sign and date planners when asking permission to leave the classroom.

INCLEMENT WEATHER - Check for school delays or closures due to weather, power outages, etc. Please call (253) 945-2206 or check the district website at <http://www.fwps.org/>.

LOST AND FOUND - Clothing articles will be held in custodian's lost and found bin or the locker rooms; other items are brought to the main office. Student names should be on all property including sweatshirts, jackets and backpacks. The school is not responsible for items brought to school by students, however, the school will make every effort to help when items are lost or stolen. Each quarter unclaimed items will be given to local charities.

NURSE/INFIRMARY - When a student becomes ill at school, he/she will get a pass from their teacher and go directly to the nurse's office. The staff will sign the student in and contact parents if necessary. Any student too ill to attend class will be sent home. Students will not be allowed to remain in the infirmary for extended periods of time. Prescribed medicine that must be taken during school hours must be checked into the nurse's office. Students needing to take medication while at school must pick up a *Request for Giving Medication at School* form and return it along with the medication in its original labeled container to the office. Middle School students can carry a one-day supply of over-the-counter medication as long as they also have a dated, signed note from their parent/guardian. The date of the note must be the current day's date. Examples would be Tylenol, cough drops, etc. **Students must never give medications to others students.**

SECURITY - Items of value and curiosity attract attention and often become the targets of theft. We discourage students from bringing such items to school. Leave valuables at home, keep backpacks, purses and wallets with you at all times and take the following precautions:

- Use checks made out to "Sacajawea Middle School" – not cash.
- Take care of financial business as soon as you get to school in the morning
- Do not leave valuables unattended

In the locker rooms, give all valuables to the teacher or coach, or check out a school lock and use the lockers available there. Should any belongings become lost or stolen, contact campus security or administration immediately.

SUPERVISION - Students must stay in designated and supervised areas (courtyard) before and after school. Students may enter classroom hallways at 7:50 to utilize their lockers on the way to their first period class.

TELECOMMUNICATIONS - All students are strongly encouraged not to have in their possession at any time on any school district property any electronic or telecommunication device. However, in recognition of parents' decisions regarding the safety and communication needs of their families the following procedures are placed into effect so as to establish and create as positive a learning atmosphere as possible.

While on school property or while attending school-sponsored or school-related activities students may possess and use personal telecommunication/electronic devices. These include, but are not limited to, pagers, beepers, MP3 players and cellular phones. The possession and use of such devices must not pose a threat to academic integrity, disrupt the learning environment or violate the privacy rights of others.

- All telecommunication/electronic devices may not be in visible sight or operated during school hours. Telecommunication/electronic devices may be displayed and/or operated only before and after the regular school day, unless an emergency situation exists that involves imminent physical danger or a school administrator authorizes the student to do otherwise.
- Students who violate this policy will be subject to progressive disciplinary action up to and including confiscation of the device and/or losing the privilege of bringing the device onto school property. A device, which has been confiscated, shall only be returned to the student's parent/guardian.
- Students are responsible for telecommunication/electronic devices they bring to school. **The district shall not be responsible for loss, theft or destruction of such devices brought onto school property even when confiscated.**

Attendance

It is the students' responsibility to clear all absences by bringing a note to the attendance desk (7:30 – 7:55). Failure to follow the procedures outlined here may result in disciplinary action. Good attendance is very important. We believe that students will face their futures with confidence and strength when they learn the importance of punctual and regular attendance. We work with students to help them develop lifetime habits of reliability and promptness because we believe such habits will have a direct, positive influence on their success at school, and, eventually, their success in the world of work.

WHEN ABSENT:

- Parents need to call (253) 945-4968 as soon as possible to report their child's absence including the duration and the reason.
- Bring a note that includes the date(s) of the absence, first and last name, a parent signature, and the reason for the absence to the Attendance Desk before school on the day you return.

BUS CHANGES – Parents need to call the school to prior to the start of the day to confirm and bus schedule changes for students at (253) 945-4968.

MAKE UP HOMEWORK - After an absence, it is the students' responsibility to contact the teacher to obtain the work.

EXCUSED ABSENCES - Absences will be excused due to medical appointment, illness, or family emergency. Students will be allowed to make arrangements with each of teacher to make up the work/assignments missed during an excused absence.

UNEXCUSED ABSENCES – Absences for other than medical appointments, illness, or family emergencies will be considered unexcused. Teachers are not required to allow students to make up the work/assignments missed during the unexcused absence. An unexcused absence may result in disciplinary action.

PREARRANGED ABSENCES - When students know in advance of an upcoming absence, they should complete a Prearranged Absence form (available at the Attendance Desk) at least three days in advance of the absence. Students will be allowed to make arrangements with each teacher to obtain the work/assignments that will be missed. A five (5) day (or more) absence requires a doctor's note (unless prearranged).

EARLY DISMISSALS - Students must bring a note from home, signed by parent or guardian, to the attendance office before school to receive an early dismissal slip. When returning the same day, bring the dismissal slip to the attendance office and receive a pass to class.

TRUANCY - Students will be considered truant, when a student is absent from any class or classes without permission of a parent or school official. *When truant, students will not be allowed to make up work for credit.* Acts of truancy will result in students being assigned to in-school suspension at the rate of two hours for every one hour of truancy.

EXCUSED TARDIES - Students need a note from a staff member when entering a class late. No disciplinary action will be taken for excused tardies.

UNEXCUSED TARDIES - Students without a note from a staff member when entering a class late, will be considered tardy. Excessive tardiness may result in disciplinary action.

Extracurricular

ACTIVITY BUS - There are two activity buses that leave Sacajawea at 3:45 PM and travel the service area. The busses run on most Monday, Tuesday, Wednesday, and Thursday afternoons. They will let students off in the general vicinity of where they live. Bus route information is available in the main office and during ELO. Students must be involved in ELO or other supervised activity to ride the activity bus. Sporting activities do not qualify for ELO bus transportation. Students must have a bus pass to board the bus. Passes are available from the activity supervisor. Students may not leave the campus and return to ride the activity bus home.

ATHLETICS - Sacajawea offers a wide variety of sports for both boys and girls. All students are encouraged to turn out for athletic teams regardless of previous experience. The sports that have “no cut” teams are marked below with (*). Students will receive practice and game schedules from the coaches. Games begin at 3:40 unless noted. Practices are Monday through Friday from 2:45 to 4:30 or 5:00PM – check with the coach for schedule. Special Olympics is provided through the district.

Season #1

Football*	7/8 th gr Boys
Fastpitch Softball	7/8 th gr Girls
Cross Country	6/7/8 th gr Girls

Season #2

Wrestling*	6/7/8 th gr Boys
Basketball*	7/8 th gr Girls

Season #3

Gymnastics*	6/7/8 th gr Girls
Basketball*	7/8 th Boys

Season #4

Volleyball	7/8 th gr Girls
Baseball	7/8 th gr Boys
Track*	6/7/8 th gr Boys and Girls

Due to safety issues, **parents must provide or arrange prompt pick up** and transport students home. Supervision is not available after practices or games.

Requirements:

- Sports Physical form – good for 2 years from date of physical
- Participation form
- Emergency/travel card
- \$15.00 for ASB membership
- \$70 Athletic Participation fee - \$30 for non-cut basketball and for those who qualify for Free and Reduced Lunch with Release of Information form turned in to the office - pay before 1st practice

for football, gymnastics, track, and wrestling or pay after teams have been selected for baseball, girls fast pitch, and volleyball.

SCHOOL DANCES - Only Sacajawea students may attend the school dances.

COUNSELORS - Counselors are available to help students with any scholastic, personal, and/or social problems. They will also assist in scheduling classes. Students may sign up in the office for an appointment to see a counselor before school, during lunch, and/or after school. The counselor will send for the student as soon as possible.

- A-K (253) 945 - 4907
- L-Z (253) 945 - 4908

COMMUNITY RESOURCES – Variety of youth and family resources.

- Al-Anon & Ala-Teen (206) 625-0000
- Big Brothers & Big Sisters of King County (425) 822-6687
- Boys & Girls Club (425) 461-3390
- Crisis Line (800) 244-5767
- Federal Way Community Dental Center (253) 874-7646 Health Center (253) 296-9890
- Federal Way PTSA Clothing Bank (253) 839-2834
- Federal Way Youth & Family Services (253) 835-9975
- National Runaway Switchboard (800) 621-4000
- South King County Multi-Service Center (253) 838-6810
- Teen Line (Teens Assisting Teens) (206) 461-4922
- Washington PAVE- Parents Advocating for their Children's Education (800) 572-7368

ELO (EXTENDED LEARNING OPPORTUNITY) - This is held Monday, Tuesday, Wednesday, and Thursday from 2:50pm – 3:40pm. Teachers and library resources are available to help students. There is an activity bus available for students who are bussed to school.

In order to maintain an atmosphere where students can study and learn during ELO:

- Students must be in the ELO classroom by 2:50. No latecomers will be permitted.
- Phone home before coming to the classroom as the classroom phone will not be available
- Students need to use the restroom before ELO. Restroom passes will not be available.
- Students must remain until 3:40pm.

KING COUNTY LIBRARY - Looking for homework help? The Study Zone is a free program that utilizes the skills of volunteer tutors. Elementary through high school students may "drop in" for homework help any time during Study Zone Hours, no need to sign up in advance. Please visit the KCLS web site, or contact Annie Holloman at (425)369-3312 for more information.

LIBRARY - All students have the privilege of checking out books, using the computers, and studying in the Sacajawea library. Hours are from 8:00 AM to 3:00 PM. Students may check out up to four books at a time. They may keep the book for two weeks and renew for an additional two weeks. A fine of ten cents a day will be charged for any book kept past its due date. If students have a fine or an overdue book, they may not check out another book.

ON LINE DATABASES

- Proquest: Contains 3211 publications (magazines, newspapers and pamphlets)
 - www.proquest.com/proquest/
 - Click to connect to Proquest
 - Account name: W210msacaj
 - Password: welcome
 - Home access: MRJXG3G6S

- Electronic Library: Contains magazines, books, maps, newspapers, pictures, TV and radio scripts
 - www.Elibrary.com/s/k12
 - User name: washstate022
 - Password: child22
 - Home access: User name wa022remote Password: remote001
- King County Library: Contains numerous databases. You will need your library number to access most of them. www.kcls.org

Code of Conduct

RESPECT FOR YOURSELF AND OTHERS

Respect means understanding the uniqueness of each individual, taking pride in your own potential and successful achievements, and encouraging and celebrating the positive contributions of others.

Remember, the way we treat others directly affects how we are treated in return. At Sacajawea, we encourage, recognize and honor students who demonstrate respect for themselves and those around them. We believe that each individual is unique and makes a valuable contribution to our school. Since we take pride in our school community, we think all students should conduct themselves responsibly.

BULLYING AND HARASSMENT - Harassment means words or actions that hurt or humiliate others. Harassment creates an environment that makes learning difficult and is not permitted at school. Harassment based on race, religion, age, gender, marital status, national origin, or disability is specifically prohibited by law. At Sacajawea, harassment or bullying of any individual or group is not permitted nor are contacts that occur outside school that creates problems at school. Report harassment/bullying immediately to a staff member, campus security, counselor, or an administrator. Harassment/bullying is against the law and is against school rules.

CLOSED CAMPUS - Our campus is closed. All students are to remain on campus all day unless they prearranged permission to leave. Students must check out through the attendance office for an early dismissal. Visitors are not allowed to attend classes with Sacajawea students.

COMPUTER USAGE RULES - Computers are to be used only for school related assignments. Any web sites accessed must be school appropriate and related to a specific assignment. Music (including lyrics), Facebook, My Space, and internet chat rooms are not to be accessed with school computers. No games are to be accessed on the computers. These rules apply even during a student's free time before and after school or during lunch.

DECORUM - The judgment of the staff as to the appropriateness of decorum is final. The following are not allowed:

- **Writing inappropriate words, symbols, phrases or graffiti** of any kind on clothing items, building surfaces, furniture items, books or other materials, book covers, notebooks, backpacks, or book bags. All clothing and personal items such as back packs and book bags should be in the condition and used or worn as, the manufacturer originally intended and labeled with the student's given name. Any items with inappropriate markings or writings on them will be confiscated and stored in the main office, and the student responsible for marking the item may be subject to disciplinary action up to and including suspension from school. Students will be responsible for restitution in the event of property damage.
- **Inappropriate displays of affection**- Public displays of affection are considered improper behavior and will not be tolerated. Examples of public displays of affection include, but are not limited to, prolonged hugging, handholding, kissing, and linking arms together.
- **Cutting or crowding in line**- We expect students to show respect for others and wait their turn.
- **Gestures, looks and voice intonation or actions designed to disrupt, put down, or show aggression or harass**. This includes pestering, taunting, touching, following, inappropriately joking about, or otherwise making another individual feel threatened or uncomfortable. This also

includes *hazing* (doing things to, or making another person do things, as part of an initiation, to make anyone look stupid or silly or otherwise subject them to ridicule by others); *malicious harassment* (any derogatory action or intimidation of another person); and *sexual harassment* (any unwelcome or uninvited sexual advances, requests for sexual favor, sexual comments, cartoons, innuendoes, and other verbal or physical conduct of a sexual nature). All are grounds for suspension, and depending on the severity of the offense, may be grounds for expulsion.

PERSONAL PROTECTION DEVICES - (Mace/Pepper Spray) No person is allowed to carry or use anything as a weapon for what he/she may call "self-defense" at school. Likewise, state law allows no student under the age of fourteen to carry mace or pepper spray at school. Improper use of mace or pepper spray will result in serious consequences from Sacajawea administration.



Vitaliy Abramchuck
8th Grade 2009
Winner of International Lion's
Club Peace Poster Contest

SACAJAWEA DRESS POLICY - The judgment of the staff as to the appropriateness of dress is final.

Tops - Solid Navy, White or Black

- No emblem, logo, or writing on any top other than SAC sweatshirts
- Tops must be tucked in and stay tucked in when sitting down. Tops may not be worn half on and half off

Polo style - (long or short sleeve, no cap sleeve) in navy, white, or black

- Must be tucked in at the waist and buttoned within two buttons of the top
- If wearing a T-shirt under a top, it must be plain white without any writing on the T-shirt
- No short sleeve polo shirt worn over a long sleeve T-shirt, no see-through or tight tops

Turtlenecks - white only worn under crewneck sweatshirt

Cardigan sweaters - navy blue, black, white

Sweatshirts - the only sweatshirts allowed in class are SAC sweatshirts

- Must wear a polo shirt or turtleneck underneath the sweatshirt
- Crewneck sweatshirt with Sacajawea logo in navy, white or black
- 1/4 zip collared sweatshirt with Sacajawea logo in navy, black, or grey

Coats - Worn outdoors only, not in the classroom or building. Purchase a SAC sweatshirt

Pants - Tan, Khaki, or Navy Blue,

- Tan (Dockers style) cotton, cotton blend. No denim fabric; No corduroys or cargo pants
- Worn at the waist
- Hemmed, No frayed or torn items
- Must be belted if there are belt loops Length – at the top of the shoe, not dragging on the floor
- No more than one size larger than the waist
- No labels, No adornments, including seams with stripes, multi-colored stripes, or cord-laced pants
- No stretch pants, overalls, sweatpants, stirrup pants, spandex, nylon parachute pants, cargo pants, zip-off pant legs or painter style pants
- No tight stretch fabric

Skirts - Tan, Khaki, or Navy Blue

- Worn at the waist
- Must be belted if there are belt loops
- Pleated, A-line, straight, gored, or gather styled skirts
- Length – No shorter than 3” above the knee

Shorts - Tan, Khaki, or Navy Blue

- Walking style only
- No more than one size larger than the waist
- Worn at the waist
- Hemmed
- Must be belted if there are belt loops
- Length- No shorter than 3” above the knee

Shoes

- Athletic or tennis shoes
- Leather type shoes
- All sandals must have a heel strap for safety reasons
- Shoe laces must be matched and tied
- Both shoes must match each other
- No flip flops, soccer sandals, slippers, or high heels (must less than 2”)

Socks

- Girls may wear skin-tone pantyhose
- Girls tights or knee-highs can be solid white, navy blue, khaki, brown, or black

Belts

- Belts must fit and the end of the belt can only be three inches beyond the buckle
- Belts must be worn with bottoms that have belt loops

- No spiked, sharp edged items on the belts, printing on belts

Jewelry

- No nose/eyebrow/lip/tongue jewelry be to worn on campus
- No spiked or sharp edged items
- No sweat bands
- No large chains allowed worn around the neck, wrist, waist or hooked to wallets or keys
- All jewelry must be under clothing
- No more than 3 bracelets per arm

Hat/Head coverings - No hats, hoods, bandannas, sweatbands, caps, beret, doo rags or any other covering of the head

Gloves

- Gloves must match each other – either both gloves or none!
- Gloves may not be worn indoors

Ties

- Must be school appropriate and worn with a Navy Blue, Black, or White dress shirt (not a polo)
- Must be properly tied and worn

Chains - Not allowed hooked to wallets, belts or keys

Hair

- Coloring that is excessive/extreme is not acceptable
- Hairstyles that are excessive/extreme are not acceptable

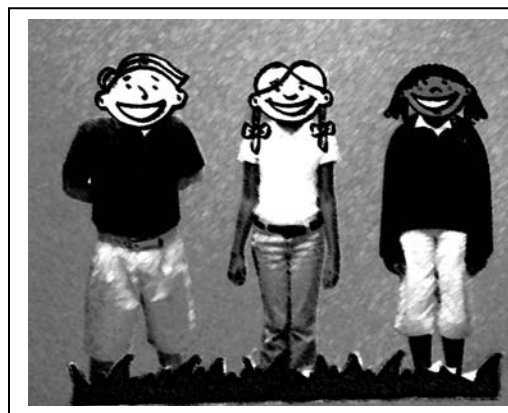
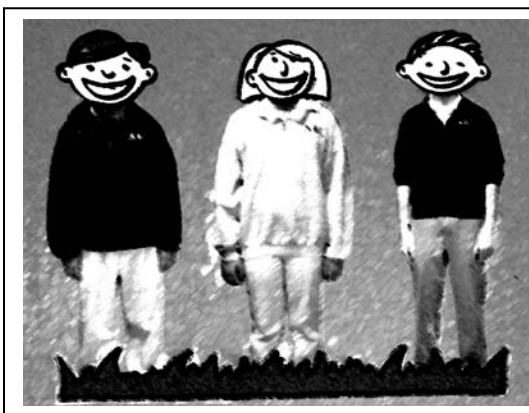
Scarves - Only worn outdoors

Coats

- Do not buy big, bulky coats. It would be preferable to purchase lightweight coats that are easy to store
- Jackets and coats are not to be worn in the classroom or building during the school day. Purchase a SAC sweatshirt

Unacceptable Clothing and Accessories

- Oversized clothing
- Hats, caps, berets, doo rags, bandannas
- Chains hooked to wallets, belt, keys, etc.
- Denim of any color or denim-looking material, corduroy
- Stretch pants, overalls, sweatpants, stirrup pants, spandex, nylon parachute pants, cargo pants, zip-off pant legs or painter style pants
- Scarves worn indoors
- Tight or revealing clothing that may expose the bare torso or undergarments
- Tops too tight or too short; tops that you can see through
- Jackets or coats worn in the classroom or the building during the school day
- Logos, emblems, or labels on clothing
- Writing on the student's body or any items of clothing
- Excessive makeup (no black lipstick, no thick black eye makeup)
- Wristbands



DISCIPLINE - At Sacajawea, we work to assist students in becoming productive, successful young adults who exercise excellent judgment in decision making. We expect students to identify personal and community responsibility and commit to fulfilling that responsibility to the best of their ability. When students fail to exercise self-discipline, they force others to discipline them. The discipline used at Sacajawea may range from detention to suspension to expulsion. The more we have to “nudge” a student in the proper direction, the greater the “nudge” becomes. All students will be held accountable for the rules and expectations set forth in this handbook, FWSD Board Policy, and in the Federal Way School District *Rights and Responsibilities* booklet. Should any of the following acts take place at school or at any school-sponsored event, the student involved can expect the following:

PROCEDURAL OFFENSES - In such cases as, but not restricted to, spectator or assembly misconduct, truancy, tardiness, bus conduct, locker problems, disruptive behavior, inappropriate dress, littering, leaving campus without permission, lunchroom problems, misuse of hallpass, profanity in the hallways, being in off-limit areas, violations may result in school discipline, including: detention, and suspension

DISRUPTIVE OR DANGEROUS OFFENSES - In cases such as, but not restricted to, verbal abuse of staff or students, intimidation, gambling, claiming or participating in unlawful gang activity, disruption of school program, theft, extortion, fighting, misdemeanor, tobacco possession or use, racial, gender or other slurs, forgery, cheating, dangerous behavior, defiance, seriously endangering student on a bus, failure to cooperate with staff, minor vandalism, profanity in the classroom, computer tampering, false alarm, sexual activity, and other violations may result in:

- First offense: Suspension, counseling and/or report to police
- Second offense: Suspension, counseling and/or report to police
- Third offense: Long-term suspension or expulsion
- Fourth offense: Expulsion

CRIMINAL OR INTOLERABLE OFFENSES - In such cases as, but not restricted to, assault, harassment, organized criminal behavior such as cheating or theft ring, disclosure of exam questions, possession of drugs or alcohol, false alarm, major vandalism, gang-related activity, extortion, stealing, and other violations may result in:

- First offense: Report to police and long-term suspension
- Second offense: Report to police and long-term suspension or expulsion

EXPELLABLE OFFENSES - In such cases as, but not restricted to, possession or use of weapons, look-alike weapons or explosives, arson, sale of drugs or alcohol, and other violations may result in:

- First offense: Report to police and emergency expulsion

PROGRESSIVE DISCIPLINE - is the term we use to describe the procedures that are followed whereby a student who has repeat offenses at school, either during a single school year or over several years, is disciplined more severely for each new offense. A student committing an offense in one category may be disciplined at the second step if he/she commits an offense in another category. Thus, there may come a time in a school year when a relatively minor offense causes a student to be expelled because he/she has numerous other offenses during that year or previously over the course of two or three years.

ZERO TOLERANCE - As indicated in the information related to discipline, there are certain activities and behaviors that are so dangerous or so disruptive to the learning process that they result in immediate removal from Sacajawea.

STUDENTS WILL BE EXPELLED FOR:

- **WEAPONS USE OR POSSESSION** - Possession or use of a gun, knife or look-alike weapon is automatic grounds for expulsion. Depending on its use or intended use, anything from a pencil to a stick may be judged to be a weapon. Any students in possession of, or using a weapon will be expelled. State law (RCW28A.600.010) requires that any elementary or secondary school student who is determined to have carried a firearm onto, or to have possessed a firearm on public school premises, public school provided transportation, or areas or facilities being used exclusively by public schools, shall be expelled from school *for not less than one year*.
- **SALE OF DRUGS OR ALCOHOL** - Students who sell drugs or alcohol will be expelled and a law enforcement agency contacted.

STUDENTS WILL BE SUSPENDED FOR:

- **FIGHTING** - Any confrontation, touching or scuffling done to intimidate, subdue or injure another person; any quarreling involving bodily contact for whatever reason, is considered fighting. At Sacajawea there is zero tolerance for fighting, and any student engaging in fighting *for whatever reason* will be suspended.
- **HARASSMENT** - Harassment is putting down, pestering, taunting, touching, following, inappropriately joking about, or otherwise making another individual feel threatened or uncomfortable. Any student engaging in harassment will be suspended. *Depending on the severity of the offense, a student may also be expelled.*
- **USE OR POSSESSION OF TOBACCO** - Possession or use of tobacco products is not permitted in school buildings, on or adjacent to school property, or at school-sponsored activities. Violations may result in the following:
 - First offense: Five-day suspension*
 - Second offense: Ten-day suspension*
 - Third offense: Long term suspension*
- **USE OR POSSESSION OF DRUGS OR ALCOHOL** - Use or possession of drugs, alcohol or mood-altering substances will result in the following:
 - First offense: Twenty day suspension* Report to police
 - Second offense: Long-term suspension* Expulsion and report to police

*The above suspensions may be modified if the student participates in an assessment and follows the assessment recommendations of a certified drug and alcohol agency.

