

Star Lake School Leadership Team Meeting Minutes

Oct. 27, 2009

3:00 -4:00 pm

Present: Mindy Thompson, Maria Pina (K-2), Susan Wilson-Ziegelman, Michelle Cundiff
Debbie Garrow

Absent: Kim Andersen (excused), Starr Yauch (excused), Stephanie Balladone (ill), Karey Wolber (excused)

Introductions (Mindy Thompson)

Members were introduced. Welcome to our new community member Debbie Garrow and PTA President, Michelle Cundiff. Thank you to our staff members, Maria and Susan, for volunteering to serve.

ACTION: Invite one more parent to serve on the SLT.

WHO: Mindy

WHEN: December meeting

Family/School Partnership (Dorothy Hess)

Dorothy reported on plans to increase parent events and activities at Star Lake this school year. Most events include a parent learning opportunity in either reading or math support at home. Dorothy will provide a calendar of events for the next SLT meeting.

ACTION: Prepare a calendar of family activities

WHO: Dorothy or Mary

WHEN: December meeting

School Leadership Team Review

*Mindy reviewed the School Board Policy 2010 P: School Leadership Team
Mindy requested that the SLT determine a focus or goal for the 2009-10 school year.
The team reviewed the School Leadership Team Charter (revised February 2007)
and suggested the following changes:*

- ***Mission:*** Change Site Improvement Plan to School Improvement Plan
- ***Frequency:*** Change from quarterly to every other month.
- ***Communication:*** delete office manager
- ***Membership:*** delete community liaison
- ***Team Configuration:***

- Delete “office staff member”
- Change (SAF or Counselor) to (Dean)
- Change “Twelve members” to “Ten members..”
- Change “Six STR parent and or community...” to “Five STR parents...”
- Change “Six STR certificated and/or classified” to “Five STR certificated...”
- Change “Five parent/community members” to “Four parent...”
- **Consensus:** Change “quorum of 8/12 SLT” to “7/10 SLT”

ACTION: Review the revised charter for approval

WHO: SLT Members

WHEN: December meeting

Principal Update - 2009/10 School Improvement Plan

Mindy reviewed the components of the Star Lake School Improvement Plan (SIP) with the members.

ACTION: Read the SIP for discussion

WHO: SLT Members

WHEN: December Meeting

PTA Report

Michelle Cundiff reported on Star Lake PTA meetings and events.

TENTATIVE AGENDA

December 15th, 2009

3:00 pm

Star Lake Library

Welcome New Members
 Approve SLT Charter 2009-2010
 Set Focus for 2009-2010
 Discuss School Improvement Plan
 Review Title 1 Parent Involvement Plan
 Open Agenda