



**St. Martin Community Hospital**

***A Mission Of  
Excellence  
In Caring***

February 25, 2006

To Whom It May Concern:

Windy Rhodes has been a faithful Junior Volunteer at St. Martin Community Hospital since August 2005, giving about 115 hours in different areas. She has mainly worked in the Emergency Department and in the Medical Staff office.

Windy has done a variety of tasks which have included: making photo copies, taking samples to the Laboratory, assembling charts, sorting mail, making phone calls, picking up patient charts from Medical Records and taking them to appropriate departments and helping with short-term, specific projects. She also comes in once a month to assist with our "50 Plus...Healthier Us" Program and lunch, that is done in partnership with the Federal Way Chapter of A.A.R.P. She assists the seniors and serves the meals, water and coffee.

Windy has a very positive attitude and does everything requested with a smile. She relates well to staff, visitors, patients, the seniors and other volunteers. She takes initiative and does not wait until asked if she sees that something needs to be done. She is a mature young woman who uses very good judgment.

Windy is a teenager who must make her parents very proud.

With Windy's motivation and enthusiasm, she will do well in any endeavor that she undertakes.

I welcome the opportunity to write a reference for Windy.

Sincerely,

A handwritten signature in cursive script that reads "Meriweather Jones". The signature is written in black ink and is positioned above the printed name.

Meriweather Jones  
Director of Community Involvement

MJ:se