

Master Portfolio: 13th Year Plan and Culminating Project

Mission: To create and implement a framework for students, staff, and parents/guardians/significant adult(s) to follow in order to create a culminating project and 13th year plan as per the Washington State graduation requirements for 2008.

Vision: All students will understand “the link between their personal efforts and performance in school and their decisions about future career and educational opportunities.”

Master Portfolio Contents for Grades 8 through 12 **(13th Year Plan and Culminating Project)**

8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	Master Portfolio Contents
➤ Data sheet – on-going list of activities, honors, awards, clubs, off-campus activities, sports, attendance, etc.	➤ Data sheet – on-going list of activities, honors, awards, clubs, off-campus activities, sports, attendance, etc.	➤ Data sheet – on-going list of activities, honors, awards, clubs, off-campus activities, sports, attendance, etc.	➤ Data sheet – on-going list of activities, honors, awards, clubs, off-campus activities, sports, attendance, etc.	➤ Data sheet – on-going list of activities, honors, awards, clubs, off-campus activities, sports, attendance, etc.	<input type="checkbox"/> Final Data Sheet
➤ Begin to accumulate names and address of references, on-going and update yearly	➤ Continue to accumulate names and address of references, on-going and update yearly ➤ Write resume using personal data sheet	➤ Continue to accumulate names and addresses of references, on-going and update yearly: obtain 1 letter of recommendation ➤ Update resume using personal data sheet	➤ Continue to accumulate names and addresses of references, on-going and update yearly: obtain additional letters of recommendation ➤ Update resume using personal data sheet	➤ Continue to accumulate names and addresses of references, on-going and update yearly: obtain additional letters of recommendation ➤ Update resume using personal data sheet	<input type="checkbox"/> Letters of recommendation (at least 2) <input type="checkbox"/> Cover letter <input type="checkbox"/> Resume <input type="checkbox"/> Reference Sheet

8 th Grade	9 th Grade	10 th Grade	11 th Grade	12 th Grade	Master Portfolio Contents
<ul style="list-style-type: none"> ➤ Letter of introduction, on-going and update yearly 	<ul style="list-style-type: none"> ➤ Letter of introduction, on-going and update yearly 	<ul style="list-style-type: none"> ➤ Letter of introduction, on-going and update yearly 	<ul style="list-style-type: none"> ➤ Letter of introduction, on-going and update yearly <li style="text-align: center;">AND/OR ➤ College essay (English curriculum) <li style="text-align: center;">OR ➤ Personal essay 	<ul style="list-style-type: none"> ➤ Letter of introduction, on-going and update yearly <li style="text-align: center;">AND/OR ➤ College essay or personal essay 	<ul style="list-style-type: none"> <input type="checkbox"/> College essay/ personal essay <input type="checkbox"/> Letter of introduction
<ul style="list-style-type: none"> ➤ High school scheduling ➤ Career exploration 	<ul style="list-style-type: none"> ➤ High school Goal Timeline -awareness of co-curriculum activities -listen to 12th graders -high school scheduling ➤ Interest survey ➤ Job application 	<ul style="list-style-type: none"> ➤ College fairs and/or Career Fairs ➤ Career search -college -cost -job potential -research -preparation/training -rationale ➤ Begins scholarship search 	<ul style="list-style-type: none"> ➤ Visit recruiter ➤ Job shadow ➤ Continues scholarship search ➤ ASVAB if needed 	<ul style="list-style-type: none"> ➤ Visit recruiter ➤ SAT/ACT if needed ➤ ASVAB if needed ➤ Completes scholarship forms 	<ul style="list-style-type: none"> <input type="checkbox"/> Student selects 13th year program -4-year college -community/ technical college -work/career -apprenticeship -military -other <input type="checkbox"/> Completed application <li style="text-align: center;">OR <input type="checkbox"/> Letter of acceptance
<ul style="list-style-type: none"> ➤ Pass/Fail 7th grade WASL -Accelerated learning plan yes/no -Academic goal setting 	<ul style="list-style-type: none"> ➤ Fail 7th grade WASL -Review accelerated learning plan -Academic goal setting 	<ul style="list-style-type: none"> ➤ Fail 7th grade WASL - Review accelerated learning plan -Academic goal setting 	<ul style="list-style-type: none"> ➤ Pass 10th grade WASL -Continue 4-year graduation trajectory ➤ Fail 10th grade WASL -Review accelerated learning plan -Academic goal setting 	<ul style="list-style-type: none"> ➤ Pass 10th grade WASL -Continue 4-year graduation trajectory ➤ Fail 10th grade WASL -Review accelerated learning plan -Academic goal setting 	<ul style="list-style-type: none"> <input type="checkbox"/> Pass WASL/ Competency Tests
	<ul style="list-style-type: none"> ➤ Transcript check 	<ul style="list-style-type: none"> ➤ Transcript check 	<ul style="list-style-type: none"> ➤ Transcript check 	<ul style="list-style-type: none"> ➤ Transcript check 	<ul style="list-style-type: none"> <input type="checkbox"/> Transcript 23.5 credits
<ul style="list-style-type: none"> ➤ Prepare for Student Led Conference in each content area using checklist for Portfolio of Best Works 	<ul style="list-style-type: none"> ➤ Prepare for Student Led Conference in each content area using checklist for Portfolio of Best Works 	<ul style="list-style-type: none"> ➤ Prepare for Student Led Conference in each content area using checklist for Portfolio of Best Works 	<ul style="list-style-type: none"> ➤ Prepare for Student Led Conference in each content area using checklist for Portfolio of Best Works 	<ul style="list-style-type: none"> ➤ Prepare for Student Led Conference in each content area using checklist for Portfolio of Best Works 	<ul style="list-style-type: none"> <input type="checkbox"/> Culminating Project <input type="checkbox"/> Portfolio of Best Works